



*Pilot*

*Excellence*

*Program*

*2008- 2009*



*Criteria and Application  
for Pilot Clubs  
and  
Successful Project  
Survey*

# Pilot Excellence Program

PURPOSE: To recognize clubs that excel in activities which support both...

*The mission of Pilot: To improve the quality of life in local communities and throughout the world...and*

## \*The Four PI goals:

- A. Community Service (Projects/PIF Grants, Mentoring/Joint Anchor Projects, could include fund raising here or under visibility, depends on goal)
- B. Membership and Growth (Expansion of Pilot/Anchor Clubs/Recruitment and Retention, projects that value membership)
- C. Education and Training (Orientations/Leadership Development/Use of Training Tools/Mentoring New Leaders/Team Building)
- D. Communications/Visibility (Internal and External Communications and projects)

\*NOTE: Letters at end of each item of the form refer back to these.

## Scoring PEP Report:

1. Some items have a set number of points to rate the club's performance.
2. Some items have points to multiply by the number of persons participating, etc.
3. In the last area, the club evaluates their efforts **using the following scale:**

## Guidelines:

Excellent	Good	Fair	Not Applicable
20 pts.	15 pts.	10 pts.	0 pts

- A committee (made up of the 2008-2009 President, President Elect - chair, Recording Secretary and Treasurer) should complete this form. The chair should mail the original to Pilot International Headquarters, with a copy to the District Governor and the District Council Representative. A copy should also be retained in club's files. The committee should review this form throughout the year and use it in the spring to plan for the new club year. The chair should get input from the membership as well as share the results of the completed form with the club.
- Club excellence is determined by achievements accomplished during the entire club year, July 1, 2008 through June 30, 2009.
- **The application envelope should be postmarked no later than August 15, 2009, or may be faxed by August 15, 2009**
- Pilot International will provide a three, two or one star Pilot Excellence Patch for each club that meets the required evaluation point level. Clubs may add the patch to their club banner. The patches with year date arcs will be sent to the District Governor for presentation at District Conventions.

**A total of**     400 or more points - club will receive 3 star rating  
                     300 or more points - club will receive 2 star rating  
                     200 or more points - club will receive 1 star rating

- Pilot Excellence Program recognition will be shown in the Winter issue of *THE PILOT LOG* (if entry is postmarked no later than August 15, 2009). Only clubs with one star or more will be listed.

# *Pilot Excellence Program Report Form*

## *July 1, 2008- June 30, 2009*

REPORT DUE: Postmarked or faxed on or before - August 15, 2010  
 Original to: PI HEADQUARTERS, P. O. Box 4844, Macon, GA 31208-4844  
 FAX 478-477-6978 Phone 478-477-1208  
 Copy to: District Governor, Club's File, Incoming Club President and District Council Representative

PILOT CLUB OF \_\_\_\_\_ DISTRICT \_\_\_\_\_

PRESIDENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

**MEETING DAY AND TIME:**

**Business Program** \_\_\_\_\_

**MEMBERSHIP:** June 30, 2009 \_\_\_\_\_

From July 1, 2008 through June 30, 2009 number of:

New Members \_\_\_\_\_ Reinstated \_\_\_\_\_ Privileged \_\_\_\_\_ Emeritus \_\_\_\_\_ Provisional \_\_\_\_\_

Resignations \_\_\_\_\_ Transferred \_\_\_\_\_ Dropped for cause \_\_\_\_\_ Deceased \_\_\_\_\_

During the last three years has your membership: (check one)

Increased? \_\_\_\_\_ Decreased? \_\_\_\_\_ Remained the same? \_\_\_\_\_

List reasons for membership change:

### *Club Operations*

- Club has met current year goals (A, B, C, D) 10 pts = \_\_\_\_\_
- Evaluation of club's needs through members' input (B) 10 pts = \_\_\_\_\_
- Club members/Club leaders brainstorming sessions held (B) 10 pts = \_\_\_\_\_
- Number of members attending:**
- 2008 PI/PIF International Convention (C) \_\_\_\_\_ x 3 pts = \_\_\_\_\_
- 2008 District Fall Council or District/Regional Workshop (C) \_\_\_\_\_ x 3 pts = \_\_\_\_\_
- 2009 District Convention (C) \_\_\_\_\_ x 3 pts = \_\_\_\_\_
- One-on-one mentoring with new members (C) 15 pts = \_\_\_\_\_
- Number of New Member Orientations held (C) \_\_\_\_\_ x 10 pts = \_\_\_\_\_
- Incoming Officer Training held (C) 10 pts = \_\_\_\_\_
- Net gain in members (B) net gain \_\_\_\_\_ x 10 pts = \_\_\_\_\_
- Retained same number of members July 1 through June 30 (B) 10 pts = \_\_\_\_\_
- Number of Share Pilot Meetings (B) \_\_\_\_\_ x 5 pts = \_\_\_\_\_
- Number of members who are former Anchor members (B) \_\_\_\_\_ x 5 pts = \_\_\_\_\_
- Began preliminary work for organizing a new Pilot or Anchor Club (B) 15 pts = \_\_\_\_\_
- Organized a Pilot or Anchor Club in the 2008-2009 club year (B) (per club) \_\_\_\_\_ x 50 pts = \_\_\_\_\_
- Co-organizer (with another club) a Pilot or Anchor Club  
 in the 2008-2009 club year (B) (per club) \_\_\_\_\_ x 25 pts = \_\_\_\_\_
- Published club newsletter (each issue one point) (D) \_\_\_\_\_ x 1 pt = \_\_\_\_\_
- Number of news releases submitted to local media (not including meeting times) (D) \_\_\_\_\_ x 1 pt = \_\_\_\_\_
- Number of news releases published in local media (not including meeting times) (D) \_\_\_\_\_ x 2 pts = \_\_\_\_\_
- Number of Leadership seminars held for community or club (C) \_\_\_\_\_ x 10 pts = \_\_\_\_\_

### *Anchor*

Provided incentives to local students through savings bonds, scholarships, etc. (A)	_____ x 5 pts = _____
Sponsored and was actively involved with an Anchor Club (A) (per club)	_____ x 25 pts = _____
Anchors/Pilots <b>actively involved</b> in brain-related disorders project together (A)	25 pts = _____
Anchors/Pilots <b>actively involved</b> in BrainMinders™ project together (A)	25 pts = _____
Bonus for BrainMinders evaluations submitted within one month of presentations (C)	10 pts = _____
Program on Pilot/Focus Information for Anchors (C)	10 pts = _____
Supportive of Anchor Club's participation in Anchor Awards program (A)	10 pts = _____
One-on-one mentoring between Pilots and Anchors (C)	20 pts = _____
Encouraged Anchors to attend 2009 PI/PIF Annual Convention (C)	10 pts = _____

### *Fund Raising*

5 Points for each fund raiser in which the club had good participation (A)	_____ x 5 pts = _____
5 Points for each fund-raiser which increased visibility of the club (D)	5 pts = _____
Bonus for evaluating fund raising and taking steps to balance members time versus results achieved (B)	15 pts = _____

### *Projects & Focus*

Service projects with good club participation involving <i>hands on service</i> (A) (per project)	_____ x 20 pts = _____
Major service projects which increased visibility in community (A) (per project)	_____ x 10 pts = _____
Initiated a new local project (A)	10 pts = _____
BRAIN-RELATED DISORDERS service project : (A)	
Traumatic Brain Injuries	10 pts = _____
Brain-Minders™ (Bonus)	25 pts = _____
Developmentally Disabled	10 pts = _____
Chemical Dependency	10 pts = _____
Diseases Causing Dementia	10 pts = _____
Mental and Emotional Disorders	10 pts = _____
Other Brain Disorders Projects	10 pts = _____
Involvement in Emergency Response Projects (A)	10 pts = _____
Pilot International Foundation Pacesetter (\$5 per member) (A)	10 pts = _____
Bonus Pilot International Foundation (more than \$5 per member) (A)	10 pts = _____
Supported the Grant & Scholarship Goal with a minimum donation of \$250 (per club) (A)	25 pts = _____
Program given to ensure members a greater understanding of our brain-related disorders focus (C)	10 pts = _____
Applied for a PIF grant for a project (A)	10 pts = _____
Completed PIF grant evaluation (after completion of grant project) (A & C)	10 pts = _____
Sponsored students for Foundation scholarship (A) for each	_____ x 10 pts = _____
Supported PIF fundraiser at international convention ( if held) (A)	10 pts = _____

**Rate your club's efforts with this scale 20 points – Excellent; 15 points – Good; 10 points – Fair; 0 points – N/A**

*Your club's evaluation of local service projects	*your rating _____
*Your club's evaluation of their involvement with the focus of brain-related disorders	*your rating _____
*Your club's evaluation of the support received from international regarding service & the focus	*your rating _____
*Your club's evaluation of club operations	*your rating _____
*Your club's evaluation of club participation in Anchor project	*your rating _____
*Your club's evaluation of club fund-raising efforts	*your rating _____

Date Report Submitted \_\_\_\_\_

TOTAL POINTS SUBMITTED \_\_\_\_\_