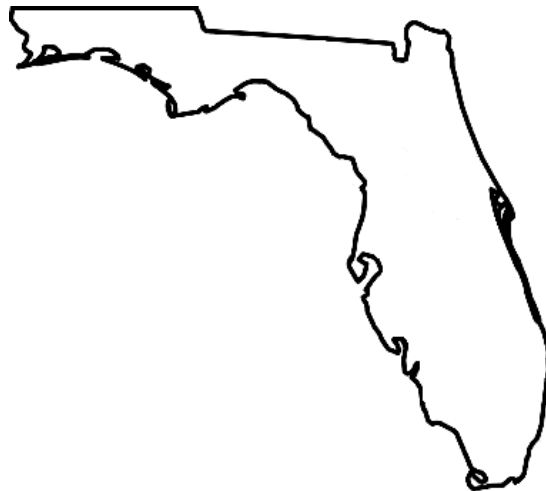




# FLORIDA DISTRICT PILOT INTERNATIONAL



## Standing Rules

## STANDING RULES

### FLORIDA DISTRICT, PILOT INTERNATIONAL

#### I. DISTRICT ORGANIZATION

##### A. District Structure and Governing Body

The Florida District shall operate under a non-regional structure. The Governor with approval of the District Administrative Council (DAC) will assign a DAC member to each pilot Club. Each Pilot Club will be notified by July 1st of the appointment of their DAC representative. The following Pilot International Bylaws take the status of Florida Standing Rules. Article XVII.

##### B. District Representation

The voting body of the Florida District will be the club delegates and district officers as provided in Pilot International (PI) By-laws and will also include the dues paying past Florida District Governors who are not an elected voting delegate representing their club. It will also include past Florida District Governors that pay dues to Pilot International and the Florida District but are not members of a Florida District Club.

##### C. District Project

The Pilot Scholarship House Foundation (PSHF) will be the official project of the Florida District. The Governor Elect will serve as the DAC liaison and will be a voting member of the PSHF Board.

##### D. District Anchor Organization

1. The Florida District Anchor Organization operates independently under its own standing rules. The legal and financial responsibility of the Florida Anchor Organization rests with the Florida Pilot Organization. The final approval for all administrative and operating aspects is the responsibility of the DAC. The Governor Elect will serve as the DAC liaison to the Florida District Anchor Organization.

#### II. DISTRICT SPECIAL COMMITTEES

See Pilot International Bylaws Article XXII, Section 2.

#### III. DISTRICT OFFICERS

##### A. Officers

The District Administrative Council of the Florida District shall consist of Governor, Governor Elect, Treasurer, Secretary and two (2) Lt. Governors.

## **B. Qualifications**

A nominee for the office of Governor Elect will have served the Florida District as Lieutenant Governor, Secretary or Treasurer in order to qualify to be nominated for the office of Governor Elect.

## **IV. DISTRICT FINANCES**

- A.** An expense voucher, with receipts attached, will be submitted to the Treasurer within 30 days after the expense is incurred. Transportation and per diem will be paid in accordance with the Florida Policies and Procedures.
- B.** The District may budget and pay the following expenses:
1. The District Officers' transportation, registrations fees and hotel expenses to Pilot International Convention, District Convention, Fall Council and DAC meetings, except for those which may be paid by Pilot International, and a meal allowance of up to \$100 per DAC member attending Pilot International Convention;
  2. The Governor Elect's transportation, registration fees and hotel expenses to District Anchor Convention;
  3. Registration fee and hotel expense of the Executive Council Representative (ECR) to District Convention;
  4. The cost of the Past Governor's pin and gift for the outgoing District Governor;
  5. Expenses incurred such as postage, office supplies and printing with a limit as set in the District budget;
  6. The cost of a gift, as budgeted, for the ECR at District Convention;
  7. The cost of a suite at each PI Convention for the lodging of the District Administrative Council and for fellowship for Florida District Pilots, with a limit as set in District budget.
- C.** The DAC, certain Pilot Club Officers, certain Anchor District Officers and the District Anchor Coordinator will be insured in an amount to be determined by the DAC. The premium for the insurance will be a district expense.
- D.** The operating account of the Florida District will be a banking institution in the city in which the District Treasurer resides. All special accounts will be with a banking institution or institutions designated by the DAC.
- E.** In the event of the death of a Florida District Club President, a past District Governor, a current member of the DAC or a PI Officer, flowers or a memorial may be given in an amount not to exceed \$100.
- F.** All District expenditures will be submitted with an expense voucher, approved by the Governor or Governor Elect, verified by the Treasurer and paid by a check signed by the Treasurer and Governor or Governor Elect.

**G.** Each Pilot Club in the Florida District will be responsible for the payment of Florida District dues for each of its dues paying members in advance of July 1<sup>st</sup> in the amount approved per budget. For new members, dues will be prorated starting with the month the member enters the club through the remainder of the current club year. Payment of dues will constitute date of acceptance. All dues will be remitted to the District Treasurer. No refunds will be given on dues when a member resigns, transfers, expires, or is otherwise terminated for membership prior to the end of the fiscal year.

**H.** Fifty-year and Emeritus members are exempt from paying District Dues.

**I.** Pilot Clubs in the Florida District will be recommended to PI for charter revocation if District dues are not paid by September 30<sup>th</sup>.

**J.** The Florida District finances will be audited.

**V. DISTRICT MEETINGS**

**A.** The site of any Pilot District Convention, Fall Council and Anchor District Convention must comply with the criteria prescribed by the Florida District and be approved by the DAC prior to an announcement being made to the convention body.

**B.** One member of the Conference and Planning (C&P) Committee will be reimbursed for travel expenses to inspect sites and to plan meetings of the Florida District.

**C.** The C&P Committee will submit site selections for District Convention and Fall Council to the DAC no later than 18 months prior to the event.

**D.** Registration fees for District Convention and Fall Council will be determined by the DAC.

**E.** The C&P Committee will seek out and recommend District Convention sites/accommodations that are central to all the Florida District. Hosting/sponsorship of District Fall Council will continue to rotate.

**F.** The Conference and Planning Committee will adhere to the following rotation for Fall Council/District Convention, which shall include location/host as noted on the attached map

Fall Council 2020	District Area #1
District Convention 2021	District Area #2
Fall Council 2021	District Area #3
District Convention 2022	District Area #2
Fall Council 2022	District Area #1

Said rotation shall follow suit rotating for Fall Council between District Area #1 and District Area #3. District Convention shall remain in District Area #2.

## **VI. DISTRICT CLUB VISITS**

- A.** Visits will be made by the Governor, Governor Elect, Lt. Governors, Secretary, and Treasurer as assigned by the Governor.
- B.** A member of the DAC may meet with each Club annually, at a meeting, event, or electronically, as agreed by the DCR and the club.
- C.** If overnight lodging is required, the Club will be responsible for the cost.

## **VII. DISTRICT PUBLICATION**

The official publication of the Florida District will be the "Governor's Bulletin", published periodically under the supervision of the Governor. The District newsletter is the "Wave."

## **VIII. DISTRICT POLICIES**

- A.** See Pilot International Bylaws Article XIX
- B.** The responsibility for complying with record retention and destruction herein stated will be the duty of the officer who has possession of said records and reports.
- C.** The Florida DAC will operate according to PI Bylaws and Florida District Standing Rules. Day to day operation of the District will be conducted according to the Florida District Policy and Procedure Manual. The manual will be updated by the DAC on a bi-annual basis, or as needed, due to changes in Florida District structure. It will not conflict with PI Bylaws or Florida District Standing Rules.

## **X. AMENDMENTS**

The Florida District Standing Rules may be amended by majority vote of the delegates to the District Convention or Fall Council, provided the notice of proposed change will be given to the clubs at least 30 days prior to the District Convention or Fall Council. Proposed amendments will be submitted to the DAC in accordance with PI Bylaws.

As amended April 17, 2021.

## ADDENDUM A

### ***PILOT CLUBS OF THE FLORIDA DISTRICT WITH CHARTER DATE***

<b>CLUB NAME</b>	<b>CHARTER DATE</b>
Crystal River	July 21, 1978
Daytona Beach	December 4, 1940
DeFuniak Springs	April 25, 1940
Fort Lauderdale	March 17, 1952
Fort Myers	April 23, 1954
Fort Pierce	November 11, 1951
Gulf to Lakes	December 31, 1997
Halifax Area	May 23, 1983
Jacksonville	July 10, 1934
Marianna	January 26, 1944
Miami	June 1, 1934
Naples	May 20, 1959
Ocala	April 21, 1936
Palatka	January 4, 1957
Panama City	November 26, 1930
Pensacola	April 2, 1928
Port of Jacksonville	May 26, 1967
Quincy	May 6, 1947
Rails 2 Trails	August 8, 2016
Riverview	June 8, 2013
South Brevard	July 17, 1961
Space Coast	September 8, 1986
St. Augustine	August 8, 1936
St. Lucie County	July 19, 1988
Tallahassee	June 10, 1935
Titusville	May 25, 1957
Treasure Coast	September 21, 1979
Walton County	August 7, 2019

# ADDENDUM B AREA MAP FOR THE ROTATION FOR FALL COUNCIL/DISTRICT CONVENTION

